

Scribe Directions

1. General guidelines

- a. Do not talk to judge except to clarify judge scores and comments. Keep conversation to a minimum and only at judge's initiation.
- b. Do not discuss judges' comments or judging decisions with others
- c. **Score changes:** If the judge changes a score after you have entered it, x out the previous score and write the corrected score near it. **Do not write over a score.**

2. **Time-keeping:** Start the timer when the dog leaves the post.

3. Scribing:

- a. **Partial Scores:** If judge gives partial scores-write in element box with total off in the right box
- b. **Element Totals:** If judge gives only total off at the end of each element, write number in right box
- c. **Disqualification or retire:** write DQ or RT in right box of element in which it happens. Enter no further numbers.
- d. **Time:** Write T in element box of element in which it happens. Enter total possible for each element in left box beginning with that element. Ex time ran out during drive-30 off drive, 10 off pen and 10 off shed.
- e. **Comments:** if the judge want a comment recorded either write it in element box of element comment was for or general comments at the bottom of the score sheet.

4. Totaling Points off and final score is at judge's discretion

- a. If total points possible is not already filled in, write in total possible
- b. Add up all the points off and enter in box labeled Points off
- c. Subtract point off from total points possible and enter in total points box

5. Please have judge check that the points entered is correct. Judge may initial score sheet or not at judge's discretion