

Insurance Information & Instructions

The USBCHA finalized a Commercial General Liability policy in April 2009 which renews annually. The USBCHA hopes this policy will meet all trials' needs. The policy allows additional insured endorsements to be added. The coverage is added to the existing Commercial General Liability policy. The limits are \$2,000,000 per occurrence / \$4,000,000 aggregate. Definitions of Proof of Coverage and Additional Insurance are listed below. The Insurance Form must be sent to the USBCHA regardless of the option selected.

Please follow the instructions below. Questions may be directed to the Treasurer, please do not call the Sportsman Group directly.

1. Complete the form, Request for Certificate of Insurance, provided on the website, available as a PDF file or Word file.
 - New forms must be submitted for each trial; regardless of whether your trial uses the same property, same venue and the event takes place at the same times as indicated on previous endorsements.
 - Proof of Coverage only: This is a Certificate of Insurance and shows only that USBCHA has an insurance policy. It does not extend coverage to the property owner. *A fee is NOT required.*
 - Additional Insured: This Certificate is issued when a property owner asks to be added to the Policy and should be done only at the request of the property owner. When a property owner is added to the policy, limits of liability are being shared with them. *A \$75.00 fee applies.*
2. Mail the form with a check or money order in the amount of \$75.00 US Dollars; payable to USBCHA, to the USBCHA Treasurer: 6190 Powers Ferry Road, Suite 540, Atlanta, GA 30339. (Address must include Suite number).
3. No Requests will be forwarded to the Sportsman Group without proper payment. Do not mail the Request directly to the Sportsman Group.
4. Please allow a 4 week minimum for the Treasurer and the Sportsman Group to process the Request. The USBCHA encourages trial hosts to submit their Requests when requesting sanctioning, unless sanctioning is requested over 6 months in advance.
5. Certificates will be mailed directly to the contact person, trial host or land owner listed on the Request.

Request for Certificate of Insurance

(Please complete for Land/Facility Owners or Lessor/Sponsor Requiring the Certificates for Club Events)

Name of Club: United State Border Collie Handlers Association "USBCHA"

Complete Club's Mailing Address: 6195 Powers Ferry Road, Suite 540
Atlanta, GA 30339

Contact Name: Marianna Schreeder, Treasurer

Phone Number: 678-296-1069

Fax Number: 1-855-950-6666

Need no Later Than: _____ (to be filled in by trial host)

E-mail address: treasurer@usbcha.com

**** A \$75 payable to USBCHA is required for Additional Insured Coverage ****

Certificate Holder Information

Land/Facility Owners Name Or Lessors/Sponsors (Please included any specific wording required):

Address Where the Event is to be Held:

Street: _____

City, State: _____

Dates & Times of Event: _____

Land/Facility Owner or Lessor/Sponsor Mailing Address

Attn: _____

Street: _____

City, State, Zip: _____

Fax Number: _____

E-Mail address: _____

If you would like the form faxes, emailed or mailed to someone other than the USBCHA contact, please note here:

Please choose one of the following:

**** Additional Insured (\$75 fee) Proof of Coverage Only (no fee required)**

Please refer to the Instructions in choosing the appropriate type of certificate

You may mail, fax or e-mail requests to:

USBCHA

6190 Powers Ferry Road, Suite 540

Atlanta, GA 30339

678-296-1069

1-855-950-6666 – FAX

treasurer@usbcha.com